

Public Hospital District No. 4 of Grant County
Commission Meeting ~~Agenda~~ for May 16, 2023
Minutes

The meeting was called to order at 4:10 pm by Barbara Carlson, President. Commissioners present: Judy Spencer and Cindi Rang. Staff present: Randi Saeter, Administrator, Theresa Palmer, Charlotte Wilson, Callie Cox, Tash Tommer, Lisa Tellefson, and Tina Tanguay. Non Staff present: Cliff Sears, Legal Counsel, Allen Dupuy and Chris Rowland attended from Soap Lake, WA.

1. Guests / New Employees: Tasha Tommer as the new Human Resources Director started May 8th, Mariah Gallop – Consultant for HR.
2. Administrative: – Randi Saeter staying until mid to late June. Desiree Bravenec’s last day is May 25th. We are in need of one more full-time RN. Charlotte to step in as Interim DNS until one is hired.
3. Public Requests to discuss agenda items / non agenda items: None
4. Correspondence: Letters from Healthcare Authority and Ralph Allen discussed, Paul Lauzier grant submitted, waiting on response; new letter Creativity District, brought forward by Barb to submit, good PR for McKay.
5. Consent Agenda: Discussed, Judy and Barb moved to approve vouchers and meeting minutes. All voted in favor. Also, Judy and Cindy will review AP in advance from here on.
6. Operations:
 - a. Operations Report, survey update, HR, Maintenance, DNS report
 - b. Budget to actual financials, Census, Case Mix, Admissions
 - c. AR 30, 60, 90-day balance and trends
 - d. Key Performance Indicators (KPI) Report for 2023 (past, present, future report)
 - e. Patient care – QAPI meeting report / update
 - f. Nurses & Nursing home week / staff appreciation
7. Strategic Planning:
 - a. Charlotte discussed that she is working on Medicare recruitment; census is 37 with 3 pending discharges.
 - b. Barb discussed future development and discussed the Cheney Care Center and Newport projects.
 - c. SIP and ARPA grant to be discussed at a later date. See motions.
8. New Business:
 - a. Job offer discussed for Victor Odiakosa, salary is competitive, motion to offer him Administrator position. (See motions).

- b. Private Pay increase discussed, holding off until we see the increase to the Medicaid rate.
- c. Bill Ulrich walked us through bars/financial report via zoom call. \$761,767 in assets that McKay owns is the highest in 10 years. Total assets are \$1,6671,436, our liabilities are \$652,356, with our net position at \$1,019,080. McKay's operating revenues is \$3,745,572 with operating expenses at \$4,215,474 which gives a loss of -\$469,902. Total amount in grants were \$939,027 which gave a change in net position to \$469,125.
- d. Paul Lauzier grant application included finish bathrooms, make pathway to front door instead of driveway, and fix rock wall in front:
- e. The commission authorized the development of a small works roster to be presented at a subsequent meeting.

9. Motions and Resolutions:

- a. Judy moved to approve offer of employment to Victor Odiakosa, Cindy seconded the motion, all were in favor.
- b. Motion to authorize the Commission President to approve an agreement for recruiting services for essential management personnel after exhausting all other local resources – Cindy moved and Judy seconded, all were in favor.
- c. Motion to authorize payment for two penalties owed \$78,800 and \$6,500 – Judy moved and Cindy seconded the motion, all were in favor.

10. Executive Session under RCW 42.30.110(1)(g) (To discuss personnel issues as needed):
None

This meeting was adjourned at 6:38 pm.

A true record signed by:

Commission Secretary:  Date: _____

Commission President:  Date: June 20, 2023

Vice President:  Date: June 20, 2023

Commissioner: _____ Date: June 20, 2023

Commissioner: _____ Date: _____