

Public Hospital District No. 4 of Grant County  
Commission Meeting Minutes for October 17, 2023

The meeting was called to order at 4:00 pm by Barbara Carlson, President. Commissioners present: Steve Wellein, Cindi Rang, and Judy Spencer. Staff present: Victor Odiakosa, Charlotte Wilson, Tasha Tommer, Sheri Tyler, and Luda Shcheblanova. Non-Staff present: Cliff Sears, Legal Counsel.


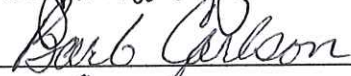
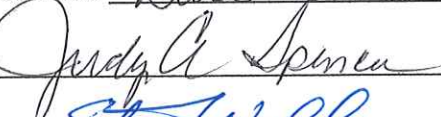

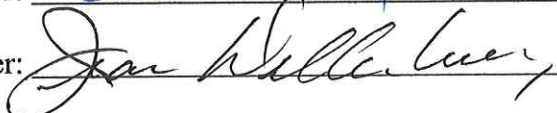
1. Guests/New Employees: Allen DuPuy, Soap Lake Resident and Bill Bratton, Soap Lake Resident.
2. Administrative: Suggested changes to the agenda: None.
3. Public request to discuss agenda items/non-agenda items: None.
4. Correspondence: Colvico reported that it received the main switchgear and is scheduled to complete CO 3 in mid-January 2024.
5. Consent Agenda - Review and Authorize Vouchers and Payroll & Meeting Minutes for September: Steve moved to approve the Consent Agenda. Judy seconded the motion. After discussion, all commissioners present voted in favor of the motion.
6. Operations: Staff gave a report on operations including census of 33 with 1 Medicare, 9 Private and the rest Medicaid. Other areas discussed included:
  - a. Operations Report, HR and Maintenance.
  - b. DNS Report on Census, Case Mix and recent Admissions.
  - c. Budget to actual financials / Key Performance Indicators (KPI) Report for 2023 (past, present, future report)
  - d. QAPI, Monthly and QAA Report, Quarterly
7. Strategic Planning: The following items were discussed.
  - a. Medicare recruitment: Working with Samaritan on contacting us more and sending referrals. DNS is working with Social Services on admissions. Staff attending Mental Health Training for care improvements.
  - b. Future Development:
    - October 19, 2023 - GLI and RFM meeting on master plan from 10:00 am to 2:00 pm at the Soap Lake Community and Senior Center, 121 Second Ave. Soap Lake, WA.
    - November 20, 2023 – Second workshop on the Master Plan from 8:00 am to noon at the Soap Lake Community and Senior Center, 121 Second Ave. Soap Lake, WA.
    - SIP grant filed on October 16, 2023 for the added pieces for our master plan including paved sidewalk and removing the incinerator.
8. New and Old Business: The following items were discussed:
  - a. Preliminary 2024 Budget was reviewed / approved for filing. Wage Scale Review will be reviewed at the November Commission Meeting.
  - b. Gathered in Gratitude is scheduled at the Old Don's for November 19, 2023.
9. Motions and Resolutions
  - a. Motion to approve Resolution No. 2023-13, A Resolution Providing for the Filing of a Proposed Budget for the Year 2024, Setting a Date for a Public Hearing thereon and

Authorizing Notice thereof. Judy moved to approve the motion and Cindy seconded. After discussion, the motion passed with the support of all commissioners present.

- b. Motion to approve Resolution 2023-141, A Resolution to Write-Off as Uncollectible Certain Delinquent Debts, in the amount of \$280.00. Judy moved to approve the motion and Steve seconded. After discussion, the motion passed with the support of all commissioners present.
  - c. Motion to make a change on Nursing Staff Recruitment Incentive Rev. 9A providing for a recruitment incentive for RN's only in the amount of \$10,000 with a 24-month commitment to work for McKay Incentive Compensation payable in four (4) equal installments in the first year of employment. Judy moved to approve the motion and Steve seconded. After discussion, all voted in favor of the motion.
  - d. Motion to continue this regular meeting to October 19, 2023 from 10:00 am to 2:00 pm for a planning work shop at the Soap Lake Community and Senior Center, 121 Second Ave. Soap Lake, WA. Cindy moved to approve the motion. Steve seconded the motion. After discussion, all voted in favor of the motion.
  - e. Motion to approve Resolution No 2023-15, A Resolution Changing the Date of the Regular Commission Meeting in November to November 15, 2023 at 4:00 pm at McKay Healthcare and providing for a continuation thereof to November 20, 2023 from 8:00 am to noon at the Soap Lake Community and Senior Center, 121 Second Ave. Soap Lake, WA. Cindy moved to approve and Judy seconded the motion. After discussion, all commissioners voted in favor of the same.
  - f. Motion to ratify Amendment to Omni Staffing Services Agreement for Lynn Arnston to cover the NOC shift at \$100.00 per hour, 36 hours per week, for a term of one month and then from month to month. Judy moved to approve and Steve seconded the motion. After discussion, all commissioners present voted in favor of the motion.
  - g. Motion to approve Agreement with KJs Lawn Care to provide Christmas Light décor for 3 years at a cost of \$5,000.00 each year. Judy moved to approve and Cindy seconded the motion. After discussion, all voted in favor of the motion.
10. There was no executive session.

This meeting was adjourned at 5:40 pm.

A true record signed by:

Commission Secretary:  Date: 11/15/23  
Commission President:  Date: \_\_\_\_\_  
Vice President:  Date: 11/15/2023  
Commissioner:  Date: 11/15/2023  
Commissioner:  Date: 11/15/2023