

Public Hospital District No. 4 of Grant County
Commission Meeting Minutes for November 15, 2023

The meeting was called to order at 4:00 pm by Barbara Carlson, President. Commissioners present: Steve Wellein, Cindi Rang, Judy Spencer, and Jean Dillenburg. Staff present: Victor Odiakosa, Charlotte Wilson, Tasha Tommer, Nicole Frazier, and Luda Shcheblanova. Non-Staff present: Cliff Sears, Legal Counsel.

1. Guests/New Employees: None
2. Administrative: Suggested changes to the agenda: None.
3. Public request to discuss agenda items/non-agenda items: None.
4. Correspondence: McKay is currently 2 – Star status which is based on a number of factors.
5. Consent Agenda - Review and Authorize Vouchers and Payroll & Meeting Minutes for October: Judy moved to approve the Consent Agenda. Cindy seconded the motion. After discussion, all commissioners present voted in favor of the motion.
6. Operations: Staff gave a report on operations including census of 33 with 1 Medicare, 9 Private and the rest Medicaid. Other areas discussed included:
 - a. HR reported zero terms and 2 new NOC RN's for Full-Time and PRN positions. Administrator gave report on Maintenance and Operations including the heating system being up and running and emergency generator is functioning. Also, C Hall painting is completed and McKay is ready with all the necessities needed for this winter.
 - b. DNS Report on Census, Case Mix and recent Admissions.
 - c. Budget to actual financials / Key Performance Indicators (KPI) Report for 2023 (past, present, future report)
 - d. Next Quarterly QAPI is scheduled in December. Monthly QAA Meetings have been changed to 2nd Wednesday of every month at 11am.
7. **Public Budget Hearing**
 - a. Barb Carlson called to order the public budget hearing at 6:00pm. Since there was no public comment, the budget hearing was adjourned at 6:03pm.
8. Strategic Planning: The following items were discussed.
 - a. Master Planning – Ongoing
 - b. Reimbursement Rates / Medicare Recruitment plan is to have more acuity and more marketing goals including partnerships with hospitals.
 - c. Meeting Calendar:
 - Next Foundation Meeting: To be decided.
 - Gathered in Gratitude: November 19, 2023.
 - Second Workshop on the Master Plan: November 20, 2023 8:00 am to noon at the Soap Lake Community and Senior Center, 121 Second Ave. Soap Lake, WA.
 - Preparation Meeting for SIP Grant Presentation: November 17, 2023.
 - SIP Grant Presentation: November 27, 2023 at 12:30pm.


9. New and Old Business: The following items were discussed:
 - a. 2024 Budget, Levy Rate & Wage Scale.
 - b. Nursing Staff On-Call and PRN Policies to reduce agency cost improving continuity and quality of care.

10. Motions and Resolutions:
 - a. Motion to adopt On-Call Policy for Nursing Department staff. Cindy moved to approve the motion and Judy seconded. After discussion, the motion passed with the support of all commissioners present.
 - b. Motion to adopt PRN Policy for Nursing Department staff. Judy moved to approve the motion and Steve seconded. After discussion, the motion passed with the support of all commissioners present.
 - c. Motion to approve Resolution No. 2023-16, A Resolution Adopting a Budget for the Year 2024. Steve moved to approve the motion and Jean seconded. After discussion, all voted in favor of the motion.
 - d. Motion to approve Resolution No. 2023-17, A Resolution Authorizing an Increase in the Property Tax Levy for 2024. Steve moved to approve the motion. Judy seconded the motion. After discussion, all voted in favor of the motion.
 - e. Motion to approve Resolution No 2023-18, A Resolution Adopting a Revised Scale of Wages. Cindy moved to approve and Jean seconded the motion. After discussion, all commissioners voted in favor of the same.

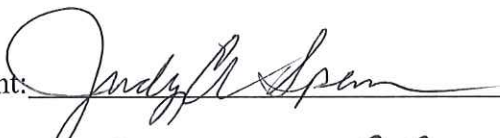
11. Executive Session under RCW 42.30.110(1)(i) (To Discuss legal issues Re: ARPA reporting if needed) - None

12. This meeting was adjourned at 5:15 pm.

A true record signed by:

Commission Secretary:  Date: 12.19.23

Commission President:  Date: 12/19/23

Vice President:  Date: 12/19/2023

Commissioner:  Date: 12/19/23

Commissioner:  Date: _____