

Public Hospital District No. 4 of Grant County
Commission Meeting Minutes for December 19, 2023

The meeting was called to order at 4:00 pm by Barbara Carlson, President. Commissioners present: Steve Wellein, Cindi Rang, Judy Spencer, and Jean Dillenburg. Staff present: Victor Odiakosa, Charlotte Wilson, Lisa Tellefson, and Luda Shcheblanova. Non-Staff present: Cliff Sears, Legal Counsel.

1. Guests/New Employees: Bill Bratton.
2. Administrative: Suggested changes to the agenda: None.
3. Public request to discuss agenda items/non-agenda items: None.
4. Correspondence:
 - a. WPESI boundary discrepancies & survey work
 - b. GSI - Master Planning – Scheduled for February 15, 2024 from 10am-2pm.
 - c. Oaths of Office for Elected Commissioners will be held at the next Board Meeting.
 - d. 12/15/2023 Leading Age letter on rates in the legislature
 - e. SIP Reimbursement requests submitted for SIP 2022-02 in the amount of \$329,696.71 and SIP 2023-01 in the amount of \$36,401.35.
 - f. Colvico/PCI final walkthrough scheduled for January 4, 2024.
5. Consent Agenda - Review and Authorize Vouchers and Payroll & Meeting Minutes for November 2023: Cindy moved to approve the Consent Agenda. Steve seconded the motion. After discussion, all commissioners present voted in favor of the motion.
6. Operations: Staff gave a report on operations including census of 36 with 2 Medicare, 2 Managed, 11 Private and the rest Medicaid. Other areas discussed included:
 - a. HR reported 3 open L& I Claims with none occurring during direct patient care and currently have 2 CNA, 1 PRN RN and 1 Maintenance positions open.
 - b. DNS Report on Census, Case Mix, Admissions and recent Nursing changes working effectively with no agency RN usage for the month of December.
 - c. Budget to actual financials / Key Performance Indicators (KPI) Report for 2023 (past, present, future report)
 - d. Next Quarterly QAPI is scheduled on January 10, 2024.
7. Strategic Plan: The following items were discussed.
 - a. Management – Staff Recruitment, Training, and Agency Usage
 - b. Gathered in Gratitude and Swag sales report
 - c. Status of SIP Grant application
8. Current Business:
 - a. Nominate Board Officers – January 2024.
 - b. Firefly IT Service Agreement
 - c. CBSI change in rates
 - d. GSI recommendation to provide training on Medicaid rate & Proposal from Cornerstone Clinical Consulting for MDS, DNS, and Administrator to raise rates.


9. Motions and Resolutions
 - a. Motion to approve Resolution No. 2023-19, A Resolution Establishing the Commission Meeting Schedule for 2024. Judy moved to approve the motion and Cindy seconded. After discussion, the motion passed with the support of all commissioners present.
 - b. Motion to approve Resolution No. 2023-20, A Resolution to Write Off as Uncollectible Certain Delinquent Debts. Judy moved to approve the motion and Steve seconded. After discussion, the motion passed with the support of all commissioners present.
 - c. Motion to approve increased hourly rates charged by CBSI beginning January 1, 2024. Steve moved to approve the motion and Jean seconded. After discussion, all voted in favor of the motion.
 - d. Motion to Elect Slate of Commission Officers for 2024. Cindy moved to approve the motion with no changes. Judy seconded the motion. After discussion, all voted in favor of the motion.
 - e. Motion to Ratify a Change in IT Service Provider from JL Computers to Max Glide, Inc. (d/b/a Firefly) and New Service Agreement. Steve moved to approve and Judy seconded the motion. After discussion, all commissioners voted in favor of the same.
 - f. Motion to approve Agreement for MDS Training with Cornerstone Clinical Consulting LTC, PLLC in the amount of \$4,500.00 plus reimbursable costs. Jean moved to approve the motion and Cindy seconded. After discussion, all voted in favor of the motion.

10. Executive Session under RCW 42.30.110(1)(g) – to discuss personnel issues: None

11. This meeting was adjourned at 5:08 pm.

A true record signed by:

Commission Secretary:  Date: _____

Commission President:  Date: 1/16/24

Vice President: _____ Date: _____

Commissioner:  Date: _____

Commissioner:  Date: _____