

Public Hospital District No. 4 of Grant County
Commission Meeting Minutes for January 16, 2024

The meeting was called to order at 4:00 pm by Barbara Carlson, President. Commissioners present: Steve Wellein, Cindi Rang, Kim Randolph-Meaney, and Jean Dillenburg. Staff present: Victor Odiakosa, Lisa Tellefson, and Luda Shcheblanova. Non-Staff present: Cliff Sears, Legal Counsel.

1. Administer Oaths of Office for elected Commissioners: Notarized.
2. Guests/New Employees: Allen Dupuy, Mayor of Soap Lake.
3. Administrative: Suggested changes to the agenda: None.
4. Public request to discuss agenda items/non-agenda items: None.
5. Correspondence: SIP2023-06 Award granted in the amount of \$166,643 for McKay's Expansion into a new wing and help develop a Master Plan for future expansion, as well as adding a paved sidewalk, removal of an incinerator, removal of rock wall and landscaping. Leading Age Legislative Report included all Skilled Nursing Facilities transitioning from RUGs to PDPM.
6. Consent Agenda: Review and Authorize Vouchers and Payroll & Meeting Minutes for December 2023. Cindy moved to approve the Consent Agenda. Steve seconded the motion. After discussion, all commissioners present voted in favor of the motion.
7. Operations:
 - a. Staff gave a report on operations including census of 37 with 3 Medicare, 2 Managed, 9 Private and the rest Medicaid. New Maintenance Director begins January 18, 2024. Influenza outbreak with no COVID cases. Presently have 6 on precautions; might be off of outbreak if none test positive on Friday.
 - b. Increase in Medicaid Rate from \$285.39 to \$311.00 effective January 1, 2024. Report on WA State Quality Metrics.
 - c. Budget to Actual Financials – not yet completed.
 - d. Key Performance Indicators (KPI) Report for 2023 (past, present, future report) – not yet completed.
 - e. Quality of Patient care – Reviewed Quality Measure Scores from CMS for Quarter 3, 2023.
 - f. Survey readiness update – currently in survey window.
8. Strategic Plan:
 - a. HR / Management – Outbreak impacted staffing. Ongoing goal is to reduce agency.
 - b. Meeting to update the old strategic plan – To be determined.
9. Business:
 - a. Contract Status Updates: Colvico-New Generator completed; Bathroom Remodels – In Process; Master Plan – to be presented on February 15, 2024; Surveyor – In Process (meeting with the school); Incinerator removal – Contract Approval; GeoTech – on hold.

- b. Proposed rate increase for Private Pay from \$315 to \$345 / day for semi-private room and from \$330 to 360 / day for a private room.


10. Motions and Resolutions:

- a. Motion to approve Resolution No. 2024-1, A Resolution Declaring the Old Incinerator Surplus and Providing for Disposal Thereof. Kim moved to approve the motion and Steve seconded. After discussion, the motion passed with the support of all commissioners present.
- b. Motion to authorize the Administrator to sign Contract for Removal and Disposal of the Incinerator with Asbestos Central, Contract Documents 2024-1, in the amount of \$7,793.00, exclusive of sales tax and the cost of obtaining a permit for demolition from the City. Kim moved to approve the motion with no changes. Cindi seconded the motion. After discussion, all voted in favor of the motion.
- c. Motion to approve Resolution 2024-2, A Resolution Increasing the Basic Daily Rate for Private Pay Residents. Cindi moved to approve the motion and Kim seconded. After discussion, all voted in favor of the motion.

11. Executive Session under RCW 42.30.110(1)(g) – to discuss personnel issues: None.

12. This meeting was adjourned at 5:25pm.

A true record signed by:

Commission Secretary:  Date: 2/20/24

Commission President: _____ Date: _____

Vice President:  Date: 2/20/24

Commissioner:  Date: 2/20/24

Commissioner:  Date: 2/20/24