

Public Hospital District No. 4 of Grant County
Commission Meeting Minutes for February 20, 2024

The meeting was called to order at 4:00 pm by Judy Spencer, Vice President. Commissioners present: Steve Wellein, Cindi Rang, Kim Randolph-Meaney, and Jean Dillenburg. Staff present: Victor Odiakosa, Charlotte Wilson, Paul Smith and Luda Shcheblanova. Non-Staff present: Cliff Sears, Legal Counsel.

1. Guests/New Employees: Allen Dupuy and Perry McClellan - GMR, LLC.
2. Administrative: Suggested changes to the agenda: None.
3. Public request to discuss agenda items/non-agenda items: Add motion to approve GSI Invoice. (9.f)
4. Correspondence: Leading Age Legislative Report
5. Consent Agenda: Review and Authorize Vouchers and Payroll & Meeting Minutes for January 2024. Cindy moved to approve the Consent Agenda. Steve seconded the motion. After discussion, all commissioners present voted in favor of the motion.
6. Operations:
 - a. Staff gave a report on operations including census of 35 with 2 Medicare, 1 Managed, 8 Private (including Hospice Private) and the rest Medicaid. Report on State Fire Marshall Survey Findings. Requested to add more detailed report on Falls from DNS.
 - b. Agency Usage Chart and Report 2015-2024
 - c. Budget to Actual Financials and Key Performance Indicators (KPI) Report for 2023-2024 (past, present, future report) – Overbudget, Proshare payment not received.
 - d. Quality of Patient care – QAPI meeting report.
 - e. Survey Review.
7. Strategic Plan:
 - a. HR / Management – Relias Trainings, LPN, PRNs RNs and 2 CNAs needed. Explore other agency contracts.
 - b. Discussion on key takeaways from the workshop on February 15, 2024. Staff input requested.
8. Business:
 - a. Project Reports. Incinerator removal done. Pending final acceptance from Colvico.
 - b. New services with DirectTV and LocalTel.
 - c. Contract with Nelson Geotechnical Associates, Inc.
 - d. Bathroom Remodel projected completion is sometime Mid-March 2024.
 - e. Van repairs are close to completion, currently working on a manual.
 - f. New project under development: removal of underground storage tank.
 - g. City of Soap Lake water service charges and rates review.
9. Motions and Resolutions:

- a. Motion to approve 5 year contract with LocalTel for internet and telephone service in the amount of \$763.47 per month plus one-time set up fee of \$983.69. Steve moved to approve the motion and Cindi seconded. After discussion, the motion passed with the support of all commissioners present.
- b. Motion to approve change in TV service from Vyve (\$1,257.32/mo) to Direct TV for \$495.79/mo. Cindi moved to approve the motion with no changes. Steve seconded the motion. After discussion, all voted in favor of the motion.
- c. Motion to approve Resolution 2024-3, A Resolution Awarding Contract No. 2024-2, Agreement for Geotechnical Services to Nelson Geotechnical Associates, Inc. in the amount of \$11,845.00. Cindi moved to table the motion and Steve seconded. After discussion, all voted in favor to table the motion.
- d. Motion to approve Change Order No. 3 for the Bathroom Remodel with Bailey and Sons General Contractors, Inc. in the amount of \$3,000 plus sales tax. Cindi moved to approve the motion and Judy seconded. After discussion, the motion passed with the support of all commissioners present.
- e. Motion to ratify emergency repairs for the Van in the amount of \$5,357.70 to Woodward Auto and Truck / Basin Automatic Transmission. Cindi moved to approve the motion with no changes. Judy seconded the motion. After discussion, all voted in favor of the motion.
- f. Motion to approve GSI Invoice for Completion for the Collaboration Phase II in the amount of \$20,000.00. Steve moved to approve the motion with no changes other than requesting more of the financial reporting. Cindi seconded the motion. After discussion, all voted in favor of the motion.

10. Executive Session under RCW 42.30.110(1)(g) – to discuss personnel issues: None.

11. This meeting was adjourned at 5:49pm.

A true record signed by:

Commission Secretary: *Cynthia Rang* Date: *3-19-24*

Commission President: *Barb Carlson* Date: *3/19/24*

Vice President: *Judy A. Spencer* Date: *3/19/2024*

Commissioner: *Steve Welch* Date: *3/19/24*

Commissioner: *Mark H. [Signature]* Date: *3-19-2024*